

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF NOVEMBER 4, 2013
Being the first day of the November Term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on November 4, 2013, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen, presided and called the meeting to order. The following members were present that day:

Present:

Supervisor John Bell Crosby
Supervisor Ronny Lott
Supervisor Gerald Steen
Supervisor Karl M. Banks
Supervisor Paul Griffin
Chancery Clerk Arthur Johnston
Sheriff Randy Tucker

Absent:

Also in attendance:

Interim County Administrator/County Comptroller/Deputy Chancery Clerk Shelton Vance
Board Secretary and Deputy Chancery Clerk Cynthia Parker
Board Attorney Mike Espy
County & State Aid/LSBP Engineer Rudy Warnock
County Purchase Clerk Hardy Crunk
Assistant Comptroller and Deputy Chancery Clerk Myrtis Sims
Zoning Administrator Brad Sellers
Road Manager Lawrence Morris

The President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Supervisor Gerald Steen opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America

In re: Approval of Minutes From October 2013 Term

WHEREAS, Chancery Clerk Arthur Johnston did present the Board with the Minutes of the previous meetings of the Board of Supervisors during the September 2013 term, said meetings having been conducted on October 7, 14 and 21, 2013,

Following discussion, Mr. Ronny Lott did offer and Mr. Karl M. Banks did second a motion to approve the Minutes as presented with certain amendments which were read in open session and to authorize the President to sign said Minutes after said corrections have been made. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

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Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Minutes for the October 2013 term of the Board of Supervisors of Madison County were and are hereby approved as amended.

SO ORDERED this the 4th day of November, 2013.

***In re: Approval of Increase of Assessments of 2013
Real Property Pursuant to Miss. Code Ann. § 27-35-147 et seq.***

WHEREAS, the Board determined that November 4, 2013 would be an appropriate date for a public hearing on the matter of increasing certain real property assessments for the 2013 tax year on certain parcels in the county and did set said date for said hearing to begin at the hour of 9:00 am, and

WHEREAS, the Chancery Clerk did prepare and serve the appropriate notices thereof by regular mail to the affected property owner, and the Board does find that said notice was sufficient, and

WHEREAS, a spreadsheet and the petitions listing the property owners, the parcel numbers, and amount of the proposed assessment increase are attached hereto as Collective Exhibit A, spread hereupon, and incorporated herein by reference, and

WHEREAS, the hour of 9:00 am did arise and the Board President did declare the public hearing on said proposed increases to be open, and

WHEREAS, no one appeared to contest or protest said assessment increases,

Following discussion, Mr. Ronny Lott did offer and Mr. John Bell Crosby did second a motion to close the public hearing and approve the assessment increase for the individual and parcels number as set forth in the aforesaid spreadsheet and petition. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the assessment of the parcels reflected thereon were and are hereby approved and adopted.

SO ORDERED this the 4th day of November, 2013.

In re: Approval of Consent Agenda Items

WHEREAS, Board President Gerald Steen announced that he and County Administrator/Comptroller Shelton Vance had conferred in advance of the meeting as to certain matters denominated "Consent Items" which bear Item numbers (5) through (33) on the Agenda and that the same appeared to be routine, non-controversial matters on which all Supervisors were likely to agree, and

President's Initials: _____
Date Signed: _____

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

WHEREAS, Supervisor Paul Griffin requested that Item No. 34, "Approve Re-appointment of Calvin Harris and Randal Lewis to the Camden Volunteer Fire Board," be added to the Consent Agenda, and

Therefore, Mr. Karl M. Banks did offer and Mr. Ronny Lott did second a motion to take the following actions on the Consent Agenda:

5. **Approve Monthly Credit Card Report - General County.**
(A true and correct copy of that certain memorandum dated October 25, 2013 from County Purchase Clerk Hardy Crunk is attached hereto as Exhibit B, spread hereupon and incorporated herein by reference.)
6. **Approve Monthly Credit Card Report - Sheriff's Department.**
(A true and correct copy of that certain memorandum dated October 29, 2013 from County Purchase Clerk Hardy Crunk is attached hereto as Exhibit C, spread hereupon and incorporated herein by reference.)
7. **Approve Zurich Total Loss Offer; Declare Surplus and Delete from Inventory - 2000 Chevrolet Silverado C1500.**
(A true and correct copy of said Power of Attorney and Odometer Statement Form declaring the 2000 Chevrolet Silverado C1500, VIN 2GCEC19T4Y1141587 is attached hereto as Exhibit D, spread hereupon and incorporated herein by reference. The Board President was authorized to execute same.)
8. **Approve Right of Way Instrument/Madison County School District - Entergy Mississippi Inc.**
(A true and correct copy of which may be found in the Miscellaneous Appendix to these Minutes. The Board President was authorized to execute same.)
9. **Approve Zoning Matter/Site Plan – Southeastern Automatic Sprinkler Company.**
(A true and correct copy of the site plan for Southeastern Automatic Sprinkler Company as presented to the Madison County Planning and Zoning Commission and approved by this Board allowing for a new building located to expand in existing business located on Enterprise Drive may be found in the Miscellaneous Appendix to these Minutes.)
10. **Approve Zoning Matter/Site Plan – Michael Burchfield.**
(A true and correct copy of the site plan for Michael Burchfield as presented to the Madison County Planning and Zoning Commission and approved by this Board allowing for a proposed storage facility located in a C2 Commercial District at 2351 Highway 51 South may be found in the Miscellaneous Appendix to these Minutes.)
11. **Approve Zoning Matter/Site Plan – Richard Tucker.**
(A true and correct copy of the site plan for Richard Tucker as presented to the Madison County Planning and Zoning Commission and approved by this Board allowing for a proposed vehicle storage facility located on Gluckstadt Road may be found in the Miscellaneous Appendix to these Minutes.)
12. **Acknowledge and Approve Personnel Matters - Youth Services.**
(A true and correct copy of personnel action setting forth certain changes and/or additions in personnel are attached hereto as Collective Exhibit E, spread hereupon and incorporated herein by reference.)

President's Initials: _____

Date Signed: _____

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13. **Appoint Sgt. Tommy Squires & Sgt. Taylor Chastain - Justice Court Ex Officio Deputy Clerks.**
(A true and correct copy of that explanatory memorandum dated March 27, 2013 from Justice Court Clerk Susan McCarty requesting the appointment of Sgt. Tommy Squires and Sgt. Taylor Chastain as Ex Officio Deputy Clerks for the Madison County Justice Court and removing Sgt. Otha Brown is attached hereto as Exhibit F, spread hereupon and incorporated herein by reference.)
14. **Acknowledge Legal Holiday - Monday, November 11, 2013, Armistice Day (Veterans Day). All county offices and courthouses are authorized to close on said dates.**
15. **Acknowledge Legal Holidays -Thursday and Friday, November 28 - 29, 2013, Thanksgiving Day; Tuesday and Wednesday, December 24 - 25, 2013, Christmas Day; and Wednesday, January 1, 2014, New Year's Day. All county offices and courthouses are authorized to close on said dates.**
16. **Approve 16th Section Lease Contracts.**
(True and correct copies of those certain 16th Section Lease Contracts to Will L. Russell on Lot 18, Belle Rose Subdivision; C. Jeffery McGee and wife, Karen M. McGee on Lot 55, Madison Oaks Subdivision, Part 3; and William F. Moody and wife, Lorena M. Moody, on Lot 106, Sherbourne Subdivision, Part 4 may be found in the Miscellaneous Appendix to these Minutes.)
17. **Acknowledge Executed Blue Cross & Blue Shield of Mississippi Administrative Services Contract.**
(A true and correct copy of which may be found in the Miscellaneous Appendix to these Minutes.)
18. **Approve Road Claim Due to Vehicle Damage - Steve Patrick.**
(A true and correct copy of that certain explanatory memorandum dated October 28, 2013 from Emergency Management Director Butch Hammack setting forth the nature of the claim and the basis therefor as well as the amounts thereof is attached hereto as Exhibit G, spread hereupon and incorporated herein by reference.)
19. **Approve Road Claim Due to Vehicle Damage - Delisa Sutherland.**
(A true and correct copy of that certain explanatory memorandum dated October 25, 2013 from Emergency Management Director Butch Hammack setting forth the nature of the claim and the basis therefor as well as the amounts thereof is attached hereto as Exhibit H, spread hereupon and incorporated herein by reference.)
20. **Authorize Advertising for Bids for Tandem Axel Dump Trucks.**
(Purchase Clerk Hardy Crunk was and is hereby authorized to advertise for Bids for Administrative Building Leak Repairs.)
21. **Approve Voiding 2013 Tax Sale on Parcel No. 082I-30-019 and Direct Tax Collector to Issue Refund.**
(A true and correct copy of that certain explanatory memorandum dated November 4, 2013 from Chancery Clerk Arthur Johnston requesting that the Board declare void the 2013 Tax Sale on parcel no. 082I-30-019 being assessed to Paul L. Rigby as said parcels was struck to the State and direct the Tax Collector to issue refund to the purchasers is attached hereto as Exhibit I, spread hereupon and incorporated herein by reference.)
22. **Approve Easement and Construction Agreement - I-55 at Gluckstadt Interchange.**
(A true and correct copy of which is attached hereto as Exhibit J, spread hereupon and incorporated herein by reference. The Board President was authorized to execute same.)

President's Initials: _____

Date Signed: _____

23. **Approve CDBG Cash Request - West Madison Utility Sanitary Sewer Rehabilitation Project.)**
(A true and correct copy of which is attached hereto as Exhibit K, spread hereupon and incorporated herein by reference. The Board President was authorized to execute same.)
24. **Acknowledge Receipt of FY 2014 Local Share Funds - CMPDD.**
(A true and correct copy of that certain correspondence dated October 10, 2013 from Mr. F. Clarke Holmes of Central Mississippi Planning and Development District may be found in the Miscellaneous Appendix to these Minutes.)
25. **Acknowledge Findings; Approve Response and Authorize Payment to DHS.**
(A true and correct copy of which may be found in the Miscellaneous Appendix to these Minutes.)
26. **Acknowledge September 2013 Service Call Schedule Report - Road Department.**
(A true and correct copy of the November 2013 Road Department Service Call Schedule submitted by County Road Manager Lawrence Morris may be found in the Miscellaneous Appendix to these Minutes.)
27. **Acknowledge October 2013 Monthly Report - Road Department.**
(A true and correct copy of the October 2013 Monthly Road Department Report submitted by County Road Manager Lawrence Morris may be found in the Miscellaneous Appendix to these Minutes.)
28. **Approve Location and Installation of Culvert Placements.**
(A true and correct copy of a spreadsheet containing dates and locations of the placement of culverts for protection of county right of way is attached hereto as Exhibit L, spread hereupon and incorporated herein by reference.)
29. **Acknowledge October 2013 Closed Call Analysis - Road Department.**
(A true and correct copy of the October 2013 Closed Call Analysis submitted by the County Road Manager Lawrence Morris may be found in the Miscellaneous Appendix to these Minutes.)
30. **Approve Petition for Reduction of Assessments of Real Property for the 2013 Tax Year.**
(A true and correct copy of said Petition along with a true and correct copy of its spreadsheet attachment are attached hereto as Collective Exhibit M, spread hereupon and incorporated herein by reference.)
31. **Approve Amended Homestead Applications - 2013 Tax Year.**
(A true and correct copy of that certain memorandum dated October 29, 2013 from Homestead Director Emily Anderson is attached hereto as Exhibit N, spread hereupon and incorporated herein by reference.)
32. **Approve Refund of Deposit to Ms. Gladys Macklin - Rogers Park.**
(A true and correct copy of that certain memorandum dated October 28, 2013 from Ms. Gloria Nichols requesting a refund for Ms. Gladys Macklin is attached hereto as Exhibit O, spread hereupon and incorporated herein by reference.)
33. **Approve Madison County Weather Siren Locations.**
(A true and correct copy of which is attached hereto as Exhibit P, spread hereupon and incorporated herein by reference.)
34. **Approve Re-appointment of Calvin Harris to the Camden Volunteer Fire Department Board with said term expiring July, 2018 and Randall Lewis to the Camden Volunteer Fire Department Board with said term expiring July, 2017.**

President's Initials: _____

Date Signed: _____

The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 4th day of November, 2013.

In re: Approval of Lease - Sacred Heart Catholic Church

WHEREAS, Father Kevin Slattery of Sacred Hearth Catholic church appeared before the Board and requested the Board approve a lease for space at the north end of the Road Department building,

Following discussion, Mr. Paul Griffin did offer and Mr. Karl M. Banks did second a motion to approve a lease to Sacred Heart Catholic Church at \$200.00 per month through February, 2014. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said lease was and is hereby approved.

SO ORDERED this the 4th day of November, 2013.

In re: Alleged Zoning Violation - Charles Rice

WHEREAS, Zoning Administrator Brad Sellers appeared before the Board advising that certain property assessed in the name of Charles Rice located on Highway 16 East, was in violation of certain provisions of the Madison County Zoning Ordinance, and required clean up and/or other legal action to rectify the same, and

WHEREAS, Mr. Sellers reported the Board had previously authorized the cleaning of said property,

WHEREAS, Mr. Sellers requested the Board continue said matter until November 18, 2013 so as to allow Mr. Rice to comply with county zoning ordinances,

Following discussion, Mr. Paul Griffin did offer and Mr. Ronny Lott did second a motion to continue the matter of cleaning said property until November 18, 2013 so as to allow Mr. Rice an additional opportunity to comply with county zoning ordinances. The vote on the matter being as follows:

President's Initials: _____
Date Signed: _____

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Rice was and is hereby granted additional time to bring his property into compliance.

SO ORDERED this the 4th day of November, 2013.

In re: Approval of Change Order No. 1 - Sulphur Springs Park

WHEREAS, County and State Aid/LSBP Engineer Rudy Warnock appeared before the Board and presented Change Order No.1 submitted by Hensley R. Lee Contracting, Inc. reflecting a reduction in the contract in the amount of \$198,806.65, a true and correct copy of which is attached hereto as Exhibit Q, spread hereupon and incorporated herein by reference,

Following discussion, Mr. Paul Griffin did offer and Mr. Ronny Lott did second a motion to approve Change Order No. 1 submitted by Hensley R. Lee Contracting, Inc. and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said change order no. 1 was and is hereby approved; the Chancery Clerk was and is hereby authorized to issue pay warrant accordingly; and the Board President was and is hereby authorized.

SO ORDERED this the 4th day of November, 2013.

In re: Authorization to Advertise for Bids for the King Ranch Road Maintenance Overlay & Drainage Improvements Project

WHEREAS, County & State Aid/LSBP Engineer Rudy Warnock appeared before the Board and requested that the Board authorize the advertisement for bids for the King Ranch Maintenance Overlay & Drainage Improvements Project,

Following discussion, Mr. Karl M. Banks did offer and Mr. Ronny Lott did second a motion to authorize and direct the Purchase Clerk and the County Engineer to advertise for bids for the King Ranch Road Maintenance Overlay & Drainage Improvements Project. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____
Date Signed: _____

the matter carried unanimously and the Purchase Clerk and the County Engineer were and are hereby so authorized.

SO ORDERED this 4th day of November, 2013.

***In re: Approval of MDOT Permit -
Stribling Road/MS Highway 463 Intersection Improvements***

WHEREAS, County & State Aid/LSBP Engineer Rudy Warnock appeared before the Board and presented that certain document entitled "Mississippi Department of Transportation Application for Permit to Locate Certain Facilities on or to perform Certain Work on State Highway Right of Way," a true and correct copy of which may be found in the Miscellaneous Appendix to these Minutes,

Following discussion, Mr. Ronny Lott did offer and Mr. Karl M. Banks did second a motion to approve said MDOT permit application and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said permit application was and is hereby approved and the Board President was and is hereby so authorized.

SO ORDERED this 4th day of November, 2013.

***In re: Approval of Utility Permit -
Landrum & Slade Properties, LLC***

WHEREAS, County & State Aid/LSBP Engineer Rudy Warnock appeared before the Board and presented that certain utility permit submitted by Landrum & Slade Properties, LLC allowing use and occupancy for the construction or adjustment of a utility within certain roads or highway rights of way along McHarris Road, and

WHEREAS, a true and correct copy of which is attached hereto as Exhibit R, spread hereupon, and incorporated herein by reference,

Following discussion, Mr. Gerald Steen did offer and Mr. Karl M. Banks did second a motion to approve said utility permit and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said utility permit was and is hereby approved and the Board President was and is hereby so authorized.

SO ORDERED this 4th day of November, 2013.

President's Initials: _____
Date Signed: _____

***In re: Approval of Installation of Guardrails -
Cedar Hill Road***

WHEREAS, County & State Aid/LSBP Engineer Rudy Warnock appeared before the Board and requested the Board's consideration to install guardrails along Cedar Hill Road for public safety, and

WHEREAS, a true and correct copy of that certain explanatory memorandum dated October 30, 2013 from Mr. Jimmy Vickers of Warnock & Associates, LLC is attached hereto as Exhibit S, spread hereupon and incorporated herein by reference, and

Following discussion, Mr. Ronny Lott did offer and Mr. John Bell Crosby did second a motion to approve the installation of guardrails and authorize Purchase Clerk Hardy Crunk to issue purchase orders accordingly. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said utility permit was and is hereby approved and Mr. Crunk was and is hereby so authorized.

SO ORDERED this 4th day of November, 2013.

***In re: Approval of Change Order No. 1 -
Panther Creek Connector Road Project***

WHEREAS, County and State Aid/LSBP Engineer Rudy Warnock appeared before the Board and requested the Board approve change order no. 1 from A.J. Construction, Inc. in the amount of \$16,798.00 for the increase in the quantity of excess excavation for the Panther Creek Connector Road Project, a true and correct copy of which is attached hereto as Exhibit T, spread hereupon and incorporated herein by reference, and

WHEREAS, Mr. Warnock did recommend the Board approve said change order,

Following discussion, Mr. Ronny Lott did offer and Mr. Karl M. Banks did second a motion to (1) approve the change order in the amount of \$16,798.00 for the increase in the quantity of excess excavation for the Panther Creek Connector Road Project; (2) authorize the Board President to execute said change order; and (3) authorize and direct the Chancery Clerk to issue a pay warrant in accordance therewith. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said change order was and is hereby approved, the Board President was and is hereby so authorized, and the Chancery Clerk was and is so directed.

SO ORDERED this the 4th day of November, 2013.

President's Initials: _____
Date Signed: _____

In re: Authorization of County Engineer to Perform Survey - Mt. Leopard Road

Following discussion, Mr. Karl M. Banks did offer and Mr. Ronny Lott did second a motion to authorize County Engineer Rudy Warnock to perform a survey on Mt. Leopard Road as depicted on the map, a true and correct copy of which is attached hereto as Exhibit U, spread hereupon and incorporated herein by reference, so as to determine the boundary lines,

Following discussion, Mr. Karl M. Banks did offer and Mr. Ronny Lott did second a motion to authorize the County Engineer to perform a survey to determine the boundary lines as depicted on Exhibit U. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Warnock was and is hereby so authorized.

SO ORDERED this the 4th day of November, 2013.

In re: Authorization to Advertise for Bids for Term Bids

WHEREAS, County & State Aid/LSBP Engineer Rudy Warnock appeared before the Board and requested that the Board authorize the advertisement for bids for bituminous crack sealant per gallon, cold milling all depths per square yard and dig out repair of asphalt base failures related to roads within Lost Rabbit, and

WHEREAS, Mr. Warnock recommended the crack sealant be applied by the contractor,

Following discussion, Mr. John Bell Crosby did offer and Mr. Karl M. Banks did second a motion to authorize and direct the Purchase Clerk and the County Engineer to advertise for term bids for the three (3) aforementioned items related to roads within Lost Rabbit. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Purchase Clerk and the County Engineer were and are hereby so authorized.

SO ORDERED this 4th day of November, 2013.

In re: Authorization of Payment of Blue Cross Blue Shield Invoice

Following discussion, and at the request of Comptroller Shelton Vance, Mr. John bell Crosby did offer and Mr. Paul Griffin did second a motion to approve invoice no. 131031B0002201 in the amount of \$ 57,587.01 from Blue Cross Blue Shield for the period October 23, 2013 through October 31, 2013. The vote on the matter being as follows:

President's Initials: _____
Date Signed: _____

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said invoice was and is hereby approved for payment and the Chancery Clerk was and is hereby authorized to issue a pay warrant accordingly.

SO ORDERED this 4th day of November, 2013.

In re: Approval of Rejection of Certain Claims - APAC Mississippi, Inc.

WHEREAS, Comptroller Shelton Vance appeared before the Board and presented those certain claims as outlined on that certain memorandum dated November 1, 2013 and requested the Board's consideration to reject said claims and forward same to the Board Attorney for the filing of a declaratory compliant in the Circuit Court of Madison County, a true and correct copy of which is attached hereto as Collective Exhibit V, spread hereupon and incorporated herein by reference, and

WHEREAS, Mr. Vance reported that said claims were from Apac-Mississippi, Inc.,

Following discussion, Mr. Ronny Lott did offer and Mr. Paul Griffin did second a motion to reject said claims as referenced in Collective Exhibit W and direct the Board Attorney to file a declaratory compliant in the Circuit Court of Madison County . The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said claims were and are hereby rejected and the Board Attorney was and is hereby authorized.

SO ORDERED this the 4th day of November, 2013.

In re: Approval of Claims Docket for November 4, October 23 and 28, 2013

WHEREAS, the Board reviewed the claims dockets for November 4, October 23 and 28 2013; and

- (1) General Claims Docket, dated November 4, 2013
- (2) Payroll Claims Docket No. 1, dated October 23, 2013
- (3) Payroll Claims Docket No. 2, dated October 28, 2013

WHEREAS, County Comptroller and Deputy Chancery Clerk Shelton Vance did assure the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law; and

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated November 4, 2013:

President's Initials: _____
Date Signed: _____

Fund	Claim Nos.	No. of Claims	Amount
001	238 to 376	139	379,681.76
012	17 to 25	9	31,505.72
015	6 to 9	2	154,234.74
095	4 to 4	1	11,871.43
097	10 to 16	7	23,829.67
105	22 to 36	15	45,124.15
108	2 to 4	3	2,643.96
114	3 to 3	1	45.00
115	16 to 22	7	13,974.10
150	53 to 103	51	93,565.69
160	9 to 11	3	32,847.45
190	4 to 6	3	561.59
191	6 to 7	2	938.04
192	4 to 4	1	112.15
226	7 to 9	3	130,828.75
291	1 to 1	1	372,915.63
308	3 to 7	5	274,704.82
309	4 to 5	2	42,720.50
310	1 to 1	1	6,104.70
401	6 to 6	1	5,536.37
402	2 to 2	1	4,860.00
655	1 to 1	1	70,423.53
672	1 to 1	1	1,413.00
675	1 to 1	1	5,118.50
690	3 to 3	1	14,989.47
691	3 to 3	1	14,989.43
TOTAL ALL FUNDS		263	1,735,540.15

Thereafter and following discussion, Mr. Paul Griffin did offer and Mr. Gerald Steen did second a motion to approve the claims docket as presented. Said motion directed that invoice numbers should be attached to each claim on the claims docket and further directed the Chancery Clerk to publish the Summary of Claims as required by law and to authorize the Board President to sign and approve the Claims Docket, a copy of which may be found in the Miscellaneous Appendix to these Minutes together with a separate Resolution approving payment of said claims, which Resolution is attached hereto as Exhibit X, spread hereupon, and incorporated herein by reference. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Docket No. 1 were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 4th day of November, 2013.

In re: Approval of Claims of Fleetcor Technologies

Thereafter, Mr. Vance presented a supplemental claims docket also dated November 4, 2013 containing the claims of Fleetcor Technologies and requested the Board's consideration thereof,

Mr. Ronny Lott did offer and Mr. Karl M. Banks did second a motion to approve that certain supplementary claims docket containing the claims of Fleetcor Technologies. Said motion directed that invoice numbers should be attached to each claim listed on the supplemental docket and further directed the Chancery Clerk to include said claims in the Summary of Claims to be

President's Initials: _____

Date Signed: _____

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published as required by law and to authorize the Board President to sign and approve the same, a copy of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Not Present and Not Voting ¹
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 4th day of November, 2013.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss economic development,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. John Bell Crosby did offer and Mr. Karl M. Banks did second and motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing personnel matters with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Arthur Johnston, Interim County Administrator and County Comptroller Shelton Vance, Board Secretary and Deputy Chancery Clerk Cynthia Parker, Board Attorney Mike Espy, County Engineer Rudy Warnock and Mr. Lon Burt. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 4th day of November, 2013.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Karl M. Banks did offer and Mr. John Bell Crosby did second a motion to enter into Executive Session to discuss economic development. The vote on the matter being as follows:

¹Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____
Date Signed: _____

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and President Steen declared the Board of Supervisors to be in Executive Session for the consideration of such matters and the Chancery Clerk announced to the public the purpose for the Executive Session.

SO ORDERED this the 4th day of November, 2013.

During Executive Session, Mr. Gerald Steen did offer a motion to end any study by the Madison County Economic Development Authority regarding a site selection for an airport until additional support and approval can be obtained from Federal Aviation Administration and the City of Madison. The motion failed for lack of second.

Thereafter, Mr. Ronny Lott did offer and Mr. Paul Griffin did second a motion to adjourn the Executive Session and direct the Chancery Clerk to announce to the public no action was taken therein. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the President declared Executive Session adjourned and the Chancery Clerk did announce to the public no action was taken therein.

SO ORDERED this the 4th day of November, 2013.

In re: Discussion of Hiring a Consulting Firm to Analyze County Employment and Personnel Matters - The Whitten Group

WHEREAS, the Board of Supervisors had previously discussed the hiring of a consulting firm to analyze county employment and personnel matters and approved the firm of The Whitten Group to perform said services once a County Administrator had been hired, and

WHEREAS, the Board does desire to reconsider said action,

Following discussion, Mr. Ronny Lott did offer and Mr. Karl M. Banks did second a motion to approve a contract with the consulting firm of The Whitten Group to analyze the county's organizational components related to human resources management, employment and personnel management, and the county's distinctions between independent contractors and employees, with such services to be performed without the requirement of waiting on the hiring of a new County Administrator. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and The Whitten Group was and is hereby retained and said proposal accepted and approved.

SO ORDERED this the 4th day of November, 2013.

President's Initials: _____
Date Signed: _____

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Karl M. Banks and seconded by Supervisor Gerald Steen and approved by the unanimous vote of those present, the meeting of the Board of Supervisors was recessed until Monday, November 18, 2013 at 9:00 a m for the purpose of consideration of a Claims Docket and any other business which may properly come before the Board.

Gerald Steen, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Cynthia Parker, Chancery Clerk

President's Initials: _____

Date Signed: _____

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